



To request your **FREE** transcript print the form and fax or mail. A faxed request for transcript will be accepted, however, a completed transcript will never be faxed. A signature is required for the release of your training record.

Mail Request To: Request for Transcript  
Office of the Director  
Maryland Fire and Rescue Institute  
University of Maryland  
Building 199  
College Park, MD 20742

Fax Request To: (301) 314-1497

Special Instructions: Please Indicate Preference

- Mail to Address on Front
- Mail to Address Below
- Hold for Pick-up in Person

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

I certify this request is in compliance with *The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99)* and has not been made for any fraudulent purposes.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

For Office Use Only

Date Received: \_\_\_\_\_

Date Sent: \_\_\_\_\_

Initials: \_\_\_\_\_

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